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**INTERCOLLEGE RELATIONS COMMISSION**  
**A Commission of the Washington Council for High School-College Relations**

<https://www.wa-council.org/icrc/>

**Spring 2023 Meeting Agenda**

**April 13<sup>th</sup> - April 14<sup>th</sup>**

**Columbia Basin College**

**Thursday, April 13<sup>th</sup>, 2023**

ICRC Executive Board Meeting – 8:30 - 10:00 a.m.

*Building H, Enrollment Services Conference Room*

Handbook Revision Workgroup Meeting – 10 a.m. - 12:00 p.m.

*Building H, Congress Room*

Ongoing Articulation Review Committee Meeting – 10 a.m. – 12:00 p.m.

*Building H, Enrollment Services Conference Room*

Check-in, Registration, Brown-bag Lunch Begins – 12:00 – 12:50 p.m.

*Building L, Room 102*

ICRC Meeting Begins – 1:00 p.m.

*Building L, Room 102*

**Opening Session – 1:00 p.m.**

- Call to Order – Kirsten Clawson at 1:00 p.m.
- *Announcements*
  - David Sundine - Chair, and Rose Spodabalski-Brower – Treasurer, unable to attend
- *Welcome – Dr. Rebekah Woods, President of Columbia Basin College*
- *Housekeeping – Kelsey Myers*
- *Introduction of Members and Guests (name, institution, and role)– Kirsten Clawson*
- *Approval of Winter 2023 Minutes – Kirsten Clawson*
  - Motion to Approve – Cathy Shaffer
  - Second – Kathleen Duvall
- *Treasurer's Report – Torri Henson*
  - Balance in Checking - \$7337.52
  - Balance in Savings - \$45.28
  - Total - \$7382.80

- Discussion item: Returning to a fee-based cost structure upon returning in the fall, to be determined. Question: when will the fee structure be determined? Kirsten explained that the executive board is considering the \$75 annual due per primary member and \$25 per secondary member for each meeting attendance.
- *Reminders and Announcements – Kelsey Myers*
  - Dinner will be at the HUB in Kennewick following the meeting
- *Call for New OAR Member – Kirsten Clawson*
  - Public BI nominations welcomed.
  - Reminder that OAR reviews how institutions are addressing the statewide policies and provides feedback on how institutions can present information that would be beneficial for students. The committee reviews six CTC's and two BI's annually. OAR members commit to reviewing information on their own time and then meet with institutions over Zoom to provide feedback. OAR members typically meet prior to the start of ICRC meetings.
- *Call for New Member-at-Large – Kirsten Clawson*
  - Kirsten, who hails from a CTC, is rotating off of the Executive Board so Member-at-Large nominations should originate from a CTC.
  - The role of the Member-at-Large is to attend ICRC Executive Board meetings and rotate through the board positions, approximately a five-year commitment.
  - Nominations should be submitted to Kirsten Clawson by end-of-day Friday.
- *Future ICRC Meeting Dates and Locations – Kirsten Clawson*
  - Fall – October 12 & 13 at Gonzaga University in Spokane.
  - Spring – April 11 & 12 open to hosts from CTC's on the west side.
  - Winter – February date TBD – Zoom

### **ICRC Committee Reports and Discussion**

- *Executive Board – Kirsten Clawson*
  - Getting back in the rhythm of organizing and meeting in person.
  - Looking at how to make ICRC more action oriented.
  - Kirsten will be rotating off the board as past-Chair
  - Gwendolyn Cash-James reminded the membership that this is the first in-person planning for this board – growth opportunity and greater use of ICRC references and the handbook.
- *Ongoing Articulation Review (OAR) Committee – Kathleen Duvall*
  - Melissa Sitenstock – Chair, has done a great job of getting OAR set up. They had a late start in January and are currently working through institutions that were scheduled for Fall 2022 review: Whatcom, Big Bend, Grays Harbor and Heritage.
  - Next institutions to be reviewed are Spring 2023: Lower Columbia, Wenatchee Valley, Walla Walla (CTC), and Northwest Indian.
  - Lake Washington Tech is a good benchmark for any institutions seeking reference to a quality catalog.
- *Handbook Committee – Kirsten Clawson*
  - Reminder that the past-Chair of ICRC oversees the handbook committee. Anyone with a desire to be on the handbook committee is welcome to attend meetings. The committee meets over Zoom.
  - The handbook has been left in good condition from prior committees and the following are current updates:
    - Page number corrections
    - BI Proviso updates

- Reminder for institutions to send updated Proviso's to Kirsten Clawson for the 2023 Handbook revision.
- Adding the University of Puget Sound to the list of institutions accepting the DTA.
  - Question: How do institutions subscribe and who is eligible? The handbook committee is looking at the language around this and will provide a clear process in the future.
- Updating the terminology regarding Foreign Language
  - How institutions are addressing ASL and the number of credits in the Humanities that can be fulfilled by the languages.
  - QSR requirement at UW, Kirsten will check with David Sundine on this.
- Associate degree naming – Cathy Shaffer
  - Updates are in progress following the address of this concern at the winter ICRC meeting.

### **Agency Updates, Council Reports, and Discussion**

- *State Board for Community and Technical Colleges (SBCTC) – Val Sundby*
  - Overview of the organizational chart. CTC Presidents assign the goals and workflows through the different councils under them – they cross-communicate on the issues.
  - Legislative priorities:
    - Faculty and Staff compensation to recruit and retain the work force.
    - Advancing EDI
    - Workforce development
    - Technology infrastructure in the classroom
    - Modernizing campuses via capitalization projects
    - Capital budgets released, little action in transfer this session
    - Last day of the legislative session is April 23<sup>rd</sup>, 2023
  - Student services work:
    - Fraudulent applications and class enrollment – SBCTC is creating a landing page with guidance to be published in late April.
    - Career and Employment Services has been discontinued and SBCTC is working to continue this in other spaces.
    - Student homelessness services are expanding – 28 colleges in the pilot program and the bill to expand is on its way to the Governor
    - Training for staff and students regarding conduct proceedings.
    - Guided Pathway events – links provided in the PowerPoint shared with members
  - Workforce education:
    - Online program approval process for transfer, BAS and workforce coming in April.
    - DOJ student conversation in May/June
    - Alternatives to testing for adult students
      - Micro credentials, Stackable Micro credentials
      - ACPL – CTC's as a system need to get better at how we talk about credit for prior learning
    - OER materials have saved CTC students \$14 million over the past four quarters.
  - Dual Credit:
    - CTE Dual Credit – contact Jaime Traugott at [jtraugott@sbctc.edu](mailto:jtraugott@sbctc.edu) with any questions regarding Running Start or Dual Enrollment

- Question about high school CTE to CTC class transferability and students that require retaking courses. Seattle Central and ASL for example, as they outsource ASL, so students leave HS with multiple transcripts. SBCTC trying to create a universal process.
  - NACEP summer accreditation in July
    - Question about NACEP accreditation for CTE; SBCTC is looking into this and is aware of the accreditation requirement by 2027.
  - Further questions, contact [ysundby@sbctc.edu](mailto:ysundby@sbctc.edu)
- *Independent Colleges of Washington (ICW) – Torri Henson and Sheila Steiner*
  - Terri Standish-Kuon unavailable
  - Transfer Contacts at each ICW campus available on slides emailed to the listserv
  - Educating 35,000 students – 1/3 transfer college credit
  - Variety of student support services, counselors may find more at [https://icwashington.org/page/counseling\\_resources](https://icwashington.org/page/counseling_resources).
  - Independent college campuses within 50 miles; close to students
  - 2 in 5 students receive Pell, 9 in 10 students receive institutional aid
  - 20% of degrees are conferred at ICW campuses
- *Strengthening Transfer Pathways to the Liberal Arts – Sheila Steiner*
  - Working with ICW campuses for the Teagle grant in the pathways to the Liberal Arts.
  - The pilot started with Walla Walla Comm. College and Walla Wall University partnership which resulted in WWU's adoption of the AA degree after about one year.
  - St. Martin's focused on building relationships with their partner institution, South Puget Sound.
  - Next phase is to onboard several additional partnerships launched this year. The goal is to bring faculty and staff together to bridge the gap and reduce the stereotype of being expensive; letting student's know that they have these institutions nearby and recognizing of the perception of expense. For example, St. Martin's is offering transfer and first-year scholarships at similar rates. Calling on donors to build funds for transfer scholarships.
  - Subscribing to the DTA does not mean that faculty are communicating across campuses.
  - Biology and Psychology are a particular focus for now (popular disciplines) and then taking what has been learned in the process and applying that to other disciplines.
  - Institutions will complete a self-assessment and use that to formulate an action plan.
  - Academic and socio-cultural aspects of transfer are part of the topics – to help with student transitions.
  - Working on a pathway/roadmap for Psychology by looking at all the four-year requirements and two-year offerings to put this in one place for quick instruction on what a student should pursue at a particular institution. Some BI's require Research Methods, some do not – so defining these for students is the focus.
- *Council of Presidents (COP) – Julie Garver*
  - Transfer applications remain open, with exception to Seattle, please encourage students to apply.
  - Working with WSAC to finalize the transfer equity report. Goals: increase transparency, research agenda, and defining philosophy/goals.
  - Gardner Institute and SHEEO: key partners in the Transfer Equity Project, rolling out to additional states.

- Legislative bill (SB 5764) and apprenticeship/internship assessment for earning credit. Report with findings due to WSAC in June.
- Guaranteed Admissions Program (GAP) – public BI's partnering with 65 school districts; issued over 13,000 guaranteed admission letters since February.
- COP has been visiting all CTC's to build transfer relations – 24 of 34 institutions visited.
- New degrees implemented at UW and WSU campuses.
- *Joint Transfer Council (JTC) – Julie Garver*
  - No changes since the Winter ICRC meeting.
- *Legislative Update – Julie Garver*
  - Legislative session terminology
  - Current session is scheduled to adjourn soon, and bills will go to committees who will determine what goes to the floor. Final budgets will be drafted – if not, they can be brought back to negotiate bills back in. Bills are never really dead. Some may still be under review or changes are being concurred. April/May is the governor's veto period. If bills are passed, they go into effect after 90 days. Dead bills that did not pass will go back to the supplemental session for 2024.
  - See Spring ICRC Meeting 2023 Legislative Session Update handout sent to the ICRC listserv for Bills of Interest for JTC.
- *Articulation and Transfer Council (ATC) – Kristina Young and Val Sundby*
  - Council is meeting in May
  - Highlights of the Winter Meeting:
    - Four work groups discussing degree maintenance, common course numbers, and the WA-45.
    - Professional development and CTC mission on equity – moving away from the Euro-centric approach.
    - WA-45 list of one-year schedules guaranteed to transfer to every Washington institution. Discussing intercultural communication inclusion and DEI common courses.
    - New data personnel in transfer – dashboard updates.
  - See Spring ATC Updates for ICRC Sp23 handout sent to ICRC listserv.
- *Admissions and Registration Council (ARC) – Karl Smith*
  - Meets next week in Walla Walla
  - Discussion on fake applications for financial aid and admission. Whatcom has identified hundreds of these fake applications, and it is likely widespread. So, what are institutions to do about them and how to screen for them. They are noticing patterns in registration and application addresses. Potential for adding enrollment requirements, like forced advising to limit the issue.
    - The issue is widespread across the country
    - Looking at system-wide and local approaches
    - Comment from attendees: Everett applications came through entry advising over Zoom; recognized fraudulent SAT scores.
    - Question: How are these frauds benefiting? Answer: once they are approved for financial aid, they receive money. They can also access software and other tools once they have an ID.

- Question: Should our faculty be checking for non-attendance in the classroom?  
Answer: some schools are seeing some class participation to avoid being dropped.
- CTC link working to make this right and better. Teams site to communicate and align approach.

**Break at 2:54 p.m.**

**Sector and General Discussion – 3:00 p.m.**

- *Returning Items*
  - Membership roster making the rounds for edits
- *Breakout Discussions*
  - Two-year and Four-year institution groups
  - Emerging and current issues in the sectors
- *Two-year Topics of Discussion:*
  - Transfer Guides and Guided Pathways – is there something that can be worked on to connect students between 2 and 4-year institutions (self-guided)?
    - Worth looking at pay-platforms that might work in Washington.
    - Need to define the transfer credit experience for different types of students. Define how it is maintained so that it is a database that students trust.
- *Four-year Topics of Discussion:*
  - Fraudulent Apps – Some CommonApp, mostly international.
  - Enrollment Status – Mostly down across the board. Some institutions experiencing an increase from pandemic levels.
  - Discussion of hybrid/in-person mix for best student impact (UWT). Students gravitating toward global online, but they want the flexibility to choose campuses and modality (WSU).
  - Plans to review, update, and maintain transfer guides across most campuses.
  - Multiple institutions working on new general education/core requirements.
- *Q&A:*
  - How can ICRC avoid having the same conversations?
  - How to implement Washington transfer guide; Institutions do not have capacity but bringing together Provosts and larger guiding bodies to make a time commitment to agree upon a tool at the state level. Need to determine who is most prone to using or not using such a tool. Need for accuracy.
  - Transcription of college in the high school credit. How can credit from various institutions follow each student and communicate equivalencies. CTC link: one student, one ID. Quotly and other solutions possible.

Reminders: Dinner tonight at the HUB, breakfast tomorrow 8-8:30 a.m. – wear college gear.

**Meeting Adjourned at 5:00 p.m. - Kirsten Clawson**

### **Friday, April 14, 2023:**

Breakfast – 8:00 - 8:30 a.m.

*Building SWL, Room 221*

### **Opening Meeting – Kirsten Clawson**

- Call to Order – Kirsten Clawson at 8:45 a.m.
- *Housekeeping – Kelsey Myers*
- *Election of Member-at-Large:*
  - Kirsten nominated Kelsey Myers from Columbia Basin College for the member-at-large position
  - Primary members voted and approved Kelsey Myers as the new member-at-large beginning fall 2023.
- *Election of OAR Member:*
  - Reminder that the Member-at-Large will serve on the OAR committee.
  - One additional OAR member is needed from a BI.
  - Laura Welch from WSU nominated
  - Primary members voted and approved Laura Welch as the new OAR committee member beginning fall 2023.
- Discussion on turnover and the impact to longevity and institutional knowledge at ICRC – Kirsten Clawson.

### **Dates and Site for Fall 2023 and Spring 2024 ICRC Meetings – Kirsten Clawson**

Fall 2023 (in-person):

- Gonzaga University
- October 12<sup>th</sup>-13<sup>th</sup>, 2023

Winter 2024 (Zoom)

- February date TBA

Spring 2024 (in-person):

- Cascadia College
- April 11<sup>th</sup>-12<sup>th</sup>, 2024

Fall 2024 (in-person) – UW Tacoma expressed an interest in tentatively hosting the ICRC meeting.

- Reminder: Dues will be reinstated for 2023-24 in-person meeting.

### **New and Unfinished Business – Kirsten Clawson**

- Continued Conversations from Thursday's meeting:
  - Question: Whitman is interested in being added to the Handbook as a statewide DTA subscriber, what does the process look like?
    - Kirsten described the levels of subscription; the difference between accepting the DTA and recognizing the DTA.
    - Torri Henson recommended that Whitman's registrar connect with the UPS registrar to discuss the official process of adding the institution.
    - ICRC can potentially help clarify that process over time.
    - Subscribing to the DTA is a faculty and institutional leadership decision and required commitment to be followed.
    - ICW and SBCTC schools need to follow relevant signatory processes to subscribe to the DTA.
  - Discussion: Process for offering new subject areas within DTA distributions and restricted electives. Use of 300/400-level courses within the DTA

- Discussion: Diversity requirements across the CTC's and how they transfer to the BI's. Not a stand-alone requirement.
  - Process of approving the diversity requirement at one institution vs. the transferability of that requirement to other institutions.
  - The ICRC handbook does reference CTC reciprocity; students should be able to fulfill the requirement at a new institution, even if that course was not an option.
  - SPU referenced their diversification program where disciplines review their own curriculum and propose changes to embrace DEI.
  - DEI should not be a 'one and done' conversation.
  - It was noted that ICRC's discussion is outside the scope of academic pedagogy.
  - Comment: diversity requirements should be discussed at the BI's since they each have different requirements and need to ensure that students are not retaking courses. There is nothing in the Proviso's referencing diversity requirements and it is difficult to find diversity requirement information on BI websites.
  - Comment: There is an importance in defining whether it is a degree requirement vs. a graduation requirement.
  - Comment: two issues have been raised – transferability across the CTC's and what the diversity requirement looks like across all Washington institutions.
  - Suggestion: Refer to EWU's catalog because it does a good job of referencing DEI requirements (for a BI).
  
- Question: How can DTA students ensure a 2+2 progression?
  - There is no way to guarantee that students only require two years at the BI's after earning a DTA. Assumptions and unrealistic expectations must be addressed in advising.
  - A WSAC transfer report showed the difference in credit between the DTA and major related pathways. Running Start and AA pursuing students often suffer if they decide to pursue STEM.
  - Comment was made that the median was 2 years + 2 months, and the average was 2 years + 6 months for degree completion. These Metrics are not helpful or friendly. If the DTA is not serving students, it falls on advising. Conversations need to address exploration, communication, and honesty with students.
  - BI data transparency recommended to show percent of students with a DTA who complete bachelor's degrees in 2 years.
  - Concern about Guided Pathways not lending itself to specifying major readiness. Concern about faculty advising and complex meta-majors.
  - Engineering majors jump off the pathway after one year to stay on track with the major, so the DTA is not working for students. Pathways are different for every school, so how do we push back on that? There is high transferability across the public BI's so there is a recommendation to set policies for students on the margins, for example, the English major aiming for medical school preparation. This means that the process is not intuitive, so more effort is required. When advising works, it is a beautiful thing, but it is not going to work for everyone. Advising should complement clear, transparent policy. So, how can ICRC address this perpetual problem?



**Recommendation: Restructure the DTA to be more supportive to students.**

ICRC needs to come up with a collective recommendation to change the DTA to make it work for students and then forward that recommendation to JTC. JTC would create a workgroup to begin reviewing and exploring opportunities.

- ICRC must determine appropriate language to explain that the DTA is not working, and it is time to act based on what we are collectively hearing and determine how to align it with the pathways.

**Action Item: Draft of the recommendation to be issued to JTC as follows.**

- ICRC would recommend that JTC form a workgroup to explore significant reform to the DTA and how completion is defined. This is overdue as a result of:
    - 1) DTA is no longer family/consumer centric or friendly
    - 2) changing needs and major requirements
    - 3) lack of fit between guided pathways and the DTA
    - 4) introduction of or need for diversity requirements
    - 5) unpackaging of CTC credits transferred prior to earned DTA even when the major requires that
    - 6) variation among the CTC's in how the DTA is defined, particularly in the distribution areas. These decisions have historically been made based on the desire to push enrollment in certain disciplines and are often in excess of ICRC requirements.
  - It is recommended that this recommendation be issued to JTC in time for their May 8<sup>th</sup> meeting.
  - BI's are having tough conversations about student degree progression expectations.
  - Early engagement and communication with our own campuses once the work starts at JTC and readoption of the DTA might be required much later.
  - Consider the complexity with running start and fulfilling high school requirements.
  - Faculty mindset shift is complex; philosophy of transfer needs to change. Enrollment issues are driving problems, CTC campuses making it harder than it should be. Keep in mind that we are all struggling with enrollment variation, but this is important work that we are doing here.
- Question: Do BI's have a writing portfolio submission requirement in junior year, like WSU?
- Consensus is that WSU is the only one.

**Break - 10:00 a.m.**

**Session Resumed at 10:32 a.m. - Professional Development:**

*"Post-Pandemic Trauma – and What is Really Causing the Youth Mental Health Crisis"*

– Dr. Joe Streetman, Assoc. Professor of Counseling at CBC

**Wrap-Up - 11:40 a.m.**

- Final Q&A with our Colleagues
  - Question received about using 300 and 400-level classes in the DTA. Use of upper division requirements in DTA general education and how it is accepted at the BI's.

**Adjournment**

- Spring meeting adjourned at 12:01 p.m. – Kirsten Clawson