

**A COMMISSION OF**  
**THE**  
**WASHINGTON**  
**COUNCIL**

for High School-College Relations, Inc.  
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**INTERCOLLEGE RELATIONS COMMISSION**

**A Commission of the Washington Council for High School-College  
Relations**

**Fall 2020 Meeting Minutes**

**Thursday, October 15**

**9:00 a.m.-12:30 p.m.**

**9:00 – 9:30 ICRC Meeting Begins with Introductions & Opening Session**

- Call to Order – Waylon Safranski 9:05
- Welcome and thank you to all for serving students during pandemic
- ICRC is in 50<sup>th</sup> year and is a model nationally.
- Executive Board introductions via Zoom video
- Membership introductions via Zoom chat
- Reminder that each institution has one primary voting member
- Discussion and approval of fall 2019 meeting minutes – 9:25
  - Motion to approve – Waylon Safranski
  - Second – Julie Garver
  - Fall 2019 meeting minutes approved
- Treasurers Report – 9:30 Cathy Shaffer
  - No change since fall 2019 due to spring 2020 meeting cancellation
  - No fees collected for fall 2020 remote meeting, but fees will be collected for spring 2021
  - Total funds: \$7611.25
    - Checking account: \$7565.97
    - Savings account: \$45.28
- Call for ideas for professional development work for spring 2021 meeting
- Membership roster will be distributed with call for updates

**9:30 – 10:00 ICRC-Related Committee Reports**

- Washington Council for High School-College Relations (WCHSCR) Update – Waylon Safranski

- New website url: <https://www.wa-council.org/>
- Meeting next week
- Council did a good job of pivoting transfer fairs to remote environment
- Treasurer role will be restricted
- Council will continue emphasis on inclusion and equity
- Articulation and Transfer Council (ATC) – Christian Bruhn
  - <https://www.sbctc.edu/colleges-staff/commissions-councils/atc/>
  - Business meeting previous Thursday
  - Work plan focuses on equity and pedagogy
  - Council will be looking at degree maintenance
    - DTA and MRP with equity lens
  - There will be two meetings in winter and two in spring
- Ongoing Articulation Review (OAR) Committee – Julie Garver
  - Committee took a break in spring due to COVID-19, is now resuming work
  - Current vacancies: private BI and CTC
  - Public BI position is coming to end of term
  - Centralia, Everett Community College, and City University review completed
  - Fall 2020 reviews: Lake Washington Technical College, Seattle Central College and Bastyr University
  - Winter 2021 reviews: Clover Park Technical College, Cascadia College, Bellevue College and Eastern Washington University
  - Questionnaire has been updated for pre-nursing and engineering agreements
  - Committee is developing best practices for schools to use
  - Will be recording OAR 101 webinar
- Joint Transfer Council (JTC) – Julie Garver
  - <https://www.sbctc.edu/colleges-staff/programs-services/transfer/joint-transfer-council.aspx>
  - JTC continuing to meet virtually
  - Sectors focusing on pandemic-related work
  - Ongoing initiatives
    - LPN to BSN pathway
    - Career connected learning initiative
    - Credential Engine
  - Statewide transfer work
    - Revisions to pre-nursing and engineering DTA
    - Allied health has too much variance for pathway – it needs an advising tool
      - Hard to find common courses for non-nursing, health-related degrees, so focus is on advising
      - Discussion about if pre-nursing MRP is necessary or broken
    - JTC meeting with WCERTE to discuss financial aid transfer issues
    - Endorsed ICW's Teagle Foundation Transfer Pathways to the Liberal Arts initiative
    - Upcoming November meeting – discussion of the future of transfer in WA

**10:00 – 10:10 Break**

**10:10 – 11:02 Agency Reports and Miscellaneous Discussion**

- State Board for Community and Technical Colleges (SBCTC) – Jamie Traugott
  - <https://www.sbctc.edu/>
  - Vision statement begins “Leading with racial equity...”
  - New equity committee reports to president
  - There is now a director of equity, diversity, and inclusion
  - Equity focus in professional development and hiring
  - Shared demographic report
  - PowerPoint will be on ICRC website
- Independent College of Washington (ICW) – Terri Standish-Kuon
  - <https://icwashington.org/>
  - Overview of ICW
  - Focus on diversity, equity, and inclusion
  - All ICW schools have test-optional admission pathways during pandemic
  - Received planning grant for strengthening transfer pathways to the liberal arts (Teagle Foundation)
- Washington Student Achievement Council
  - <https://wsac.wa.gov/>
  - Note: Waylon mentioned that WSAC is currently looking at strategic plan and isn’t present at ICRC
- Council of Presidents – Julie Garver
  - <https://councilofpresidents.org/>
  - Focus has currently been on pandemic response for transfer students
    - Joint message with SBCTC. ICW
- Miscellaneous Topics for Discussion – Waylon Safranski
  - Data Sharing
    - COP (Julie Garver) – Data from public BIs is shared with state through PCHEES agreement
      - Privacy policy was outdated. It has been revised and is currently with AG’s office for review
    - ICW (Terri Standish-Kuon)
      - ICW having conversations with state regarding data sharing for ICW students who have received WA state need grant
      - Also looking at data sharing and privacy regarding students who don’t receive WA financial assistance
  - Reverse Transfers
    - Where do we think we’re headed and how do we move the needle?
    - SPU (Debbie Crouch) – guidelines for SPU differ from state requirements (for example, students need 70 credits instead of 60). Now include Running Start students.
    - UW-Seattle (David Sundine) – overview of UW’s current procedures for reverse transfers
  - Questions about BAS degrees (Debbie Crouch)
    - Are students who move into BAS programs after completing AA degree considered transfers? (most answered yes)
    - Are there DTA students entering BAS programs? (some)

## 11:02 – 11:12 Break

### 11:13 – 12:18 Handbook Review – Debbie Crouch and Julie Garver

- Julie and Debbie gave overview of proposed handbook revisions -- full documents of revised handbook and crosswalk of all revisions was sent to ICRC membership via email list
- Members of handbook review committee:
  - Debbie Crouch (SPU) – chair
  - Julie Garver (COP)
  - Cathy Shaffer (Spokane CC)
  - Jim Brady (Spokane Falls CC)
  - Jamilyn Penn (SBCTC)
  - Terri Standish-Kuon (ICW)
  - David Sundine (UW Seattle)
  - Anne White (Pierce)
  - Keith Klauss (formerly EWU, now WSU and no longer with ICRC)
- More extensive update than in past
- Most updates are clarification around language, titles, organizations, etc.
- There has been a loss of historical information, so workgroup tried to make language clear for current and future ICRC members
- Overview for mapping changes in the handbook – crosswalk of changes document
  - Shows current language, location, and revisions
- Membership – language updated to give institutions more flexibility in who appoints members
- Updated names of organizations and agencies that work closely with ICRC
- Equity – Bylaws updated to reflect equity lens.
- Clarified that there is one voting member per school (as defined by WCHSCR)
- ICRC technology position
  - Executive Committee will appoint person to serve technology needs. This role is not part of the Executive Committee
  - If unable to appoint ICRC member, Executive Committee can hire somebody to perform technology role. Vote required since this could affect fund
    - Motion to approve – Waylon Safranski
    - Second – Julie Garver
    - Motion approved
- Clarification about OAR – member of organization or agency can serve on OAR committee
- ICRC handbook committee and revisions
  - Past chair of Executive Committee chairs handbook committee
  - Handbook committee request at least past chair, member from a CTC, member from a BI
  - Meetings for handbook committee will accompany fall/spring meetings and will be open to membership at large
- Update to current agency names and explicitly state them
- Explicitly state that there are private participating schools
- Clarification of definitions
  - ACPL
  - College-preparatory programs and exams
  - Dual-credit vs dual-enrollment

- Some language from statutes was added for clarification
  - For example, legislation that requires DTA students to have junior standing
- Clarification around extra-institutional learning
- Discussion around definition of “current sending institution” in proposed revisions (previously “transfer institution”)
  - Conclusion is that “sending institution” is more about credit disputes and not most recent school attended prior to transfer
    - Deleted proposed revision, but changed “transfer institution” to be “sending institution”
- Appeal process for transfer credit
  - Clarified role of WSAC
  - Made language broad enough to handle variation in roles across schools
  - Main point: we work together to resolve transfer credit disputes
- Limitation on foreign language allowed in the humanities is only in the 100-level
- Clarified that the gray list consists of anything that is not in the distribution or in the generally acceptable for transfer list
- Appendix on legislative updated
- Updated list of acronyms
- Committee will reconvene, make recommended updates, and send final handbook updates out to membership

**12:20 – Meeting Adjourned**