A COMMISSION OF

THE Washington Council

for High School-College Relations, Inc.
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INTERCOLLEGE RELATIONS COMMISSION
A Commission of the Washington Council for High School-College Relations
https://www.wa-council.org/icrc/
Fall 2022 Meeting Agenda
Thursday, October 13, 2022, 9:00 a.m. – 12:00 p.m.

Join Zoom Meeting from PC, Mac, Linux, iOS, or Android:

https://washington.zoom.us/j/95610104501?pwd=emd3Q1U4dzRiU0RIZlZWYW1SZyt3QT09

Notes: Zoom account authentication may be required to join this meeting. Please also update your Zoom display name to include your institution consider wearing school logo or using it as a Zoom background. There will be a Zoom waiting room for attendees.

8:30 a.m. – Zoom open for general meeting/social chat/ introductions

9:00-9:30 – ICRC Meeting Opening Session
- Call to Order – David Sundine called the meeting to order at 9:03am.
- David welcomed new and past members. Expressed that the vision for ICRC in the past has been to host spring and fall meetings in-person over two consecutive days. Amid Covid, meetings have been abbreviated to a single morning virtual event. ICRC is excited to announce resumption of in-person meetings. The Spring 2023 meeting will be hosted at Columbia Basin College, which was slated to host in 2020 but was postponed during the pandemic. Dates for the spring meeting will be provided at the end of the agenda. This will be the last virtual fall meeting. Abbreviated winter meetings will continue virtually.
- Renaming your profile is currently disabled, members are encouraged to announce their name and school during the meeting.
- Updating the ICRC roster; agencies will be reaching out to schools to confirm representatives. Val Sundby explained that the ICRC listserv will be updated as responses are received.

- The ICRC Handbook is available on the website and members are encouraged to review the document for proviso edits. The handbook updates will resume this fall. If there is interest in the handbook review committee, please reach out to Kirsten Clawson: kclawson@olympic.edu. No sizeable updates this year, but provisos will need reviewed and updated.
- David welcomed member introductions in the chat. Executive board introductions:
  - ➢ Kirsten Clawson, Past Chair
  - ➢ Audrey Minton, Secretary (pending vote)
  - ➢ Gwen Cash-James, Vice-Chair
  - ➢ Rose Spodobalski-Brower, Treasurer
  - ➢ Val Sundby, ICRC Listserv Moderator
  - ➢ David Sundine, Chair
- Treasurer's Report – Rose Spodobalski-Brower
  - ➢ The current balance is $7,325.08
  - ➢ No expenses with virtual meetings.
- Approval of Spring 2022 Minutes
  - ➢ David Sundine called for a motion to approve the Spring 2022 meeting minutes.
  - ➢ Motion was moved and seconded. Approval without corrections passed with a vote of the membership.
- Vote on Board Member and Call for New Members – David Sundine
  - ➢ David Sundine explained that Shea Hamilton had changed roles at ICW over the summer and Audrey has volunteered. The Member-at-Large and Secretary positions were both vacant, so she is being nominated for Secretary.
  - ➢ Jeanne Gaffney moved to approve the motion and Kelsey Myers seconded. Motion approved and Audrey Minton was elected to the position.
- David Sundine announced a vacancy for the Member-at-Large position and solicited nominations. David explained that the Member-at-Large moves up through the executive board positions and serves on the OAR committee, which will be providing updates shortly. He encouraged attendees to nominate a colleague, preferably from BI or independent college, to balance the current board and join a collaborative team.
- There were no nominations. David recommends reaching out to him with any interest during the meeting.
- Ongoing Articulation Review (OAR) Committee Report - Jeanne Gaffney
  - ➢ https://www.wa-council.org/icrc/oar-committee/
  - ➢ Jeanne explained for those that are new, OAR is a group of 2 and 4-year institution representatives and the purpose of the committee is to review of institutional policies and materials on a rotational schedule. OAR is a great way to meet people and see how colleges present transfer policy information.
  - ➢ Jeanne provided an update on the 2022 review schedule. The OAR committee has completed all but one review for the year. Columbia Basin College and Gonzaga University reviews have been completed. Clark College has been pushed to fall 2022.
  - ➢ Whatcom, Big Bend, Grays Harbor and Heritage scheduled for fall 2022.
  - ➢ Jeanne reminded attendees that the Member-at-Large serves on OAR during their first year, and the committee needs someone from current OAR committee to step up into leadership role of chair.
  - ➢ Kirsten Clawson added that some members may need to check with a supervisor before committing to the Member-at-Large position.

- David Sundine addressed the Listserv subscription. If members have not received communication, please check your spam folders for ICRC notifications and reach out to Val Sundby at vsundby@sbctc.edu for any new additions to the Listserv.
- Val Sundby explained that if individuals ask to subscribe, it is a quick process to be added. Please send Val an email if you think you have signed up and are having troubles signing on.
- Thank you to Kathleen Duvall, who is retiring in the next year, but we will see her in the spring. Big Bend will be assigning a new ICRC representative.

9:30-10:00 – Campus Updates from ICRC Members
- David Sundine encouraged members to share new degree programs, new facilities, or any important changes or updates.
- Bonnie Glantz, Spokane Falls Community College, described a new degree in Digital Filmmaking articulated to EWU. Photography articulation. Guided pathways implementation is in progress and milestones hit for credits in first year – percentages are going up.
- Gwendolyn Cash James, Spokane Community College, shared that they are working on implementing guided pathways. Making sure students enroll in math and science courses. SCC is taking a strategic approach to enrollment management. The institution is launching an accelerated degree program to earn an AA-DTA in 12 months. Spokane hockey clubs are engaging with the institution to earn dual credit.
- Kristina Young, Cascadia College, shared that they are building a STEM partnership with UW Bothell to share the building and processes; classes will begin next year. Cascadia has formed a transfer partnership for Engineering at the UW Bothell. The college has hired its first American Indian Indigenous Studies hybrid faculty member and tribal liaison.
- Ariana Stafford, Everett Community College, shared that a new library building is set to open in the spring. Everett is initiating conversation on toxic course combinations, and discussion around student stop-out. Downsized distribution subjects to two requirements in the AA.
- Hannah Weitz, Bellevue College, shared that they are discussing the three subject area distributions of the DTA. Guided self-placement is being offered for English this year and Hannah is looking forward to getting advice on this today.
- Chris Russ, Edmonds Community College, shared that by next fall, they will offer up to five BAS degrees. The new STEM and Nursing building broke ground right as Covid hit and recently finished construction. Edmonds is in the pre-design phase for the remodel of Linwood Hall, the Library, and most of Student Services. Building space will be increased for pre-college ELA and instructional divisions. Enrollment at Edmonds is up 5%.
- Kelly Poth, Pacific Lutheran University, shared that they are offering an Accelerated Nursing program in the Lynnwood area; students graduate in 16 months with a BSN and RN. PLU is experiencing internal challenges with the new general education curriculum, but this is under discussion.
- Ruth Adams, Peninsula College, shared that they are in the process of a guided pathways relaunch and will be reassessing. Peninsula is offering a new Dental Hygiene program, the only one on peninsula. Other new offerings include a BA in Education with certification beginning in the spring.
- Anne White, Pierce College, shared that they have added a new BAS in Construction Management. The college has added a new building on the Steilacoom campus and broke ground on a new STEM building in Lakewood.
- Terese King, Washington State University, shared that they have added new degrees in Cyber Security and Senior Living Management. WSU has also welcomed a new Director of Admissions, Andrew.

- Torri Henson, Puget Sound University, new graduate programs in Public Health, and Crime, Law, and Justice. The University is now offering experiential education for graduating students to get involved in internships and seek jobs.
- David Sundine, UW Seattle, shared that they have been the only public BI to require transfers to satisfy CADR's, so they are doing away with that requirement to better align with other public BI's. The UW will continue to require 40+ transferable credits, but students do not need to satisfy the CADR's. Running Start, since they are considered first-year students, will continue to require CADR's. David expressed that the UW competitive major process is complex, as majors are unable to apply until they are attending UW, which creates transfer barriers. The University is slowly allowing direct transfer into select programs to improve the transfer experience.
- Jeanne Gaffney, Western Washington University, shared that overall enrollment is down, but they have enrolled a record number of first-year students for fall 2022. Western is offering a new BA in Environmental Policy, and a new sciences building is under construction. The University has formed a year-long student success partnership with Olympic College and is continuing intentional conversations around transfer on their campus.
- Megan McConnell, Central Washington University, has shared that Student Success is merging with Enrollment Management on their campus. Strategic work is continuing at the University. The new Health Science building has been completed and sports facilities will be receiving a renovation. Central is now offering an Agri-business certificate online, a new Spokane Para-medicine program, and is working on new pathways. The University has experienced doubled registration for preview days and is finally feeling back to normal.
- Katie Gulliford, Tacoma Community College, shared that fall enrollment is up since plummeting four years ago. The college is pursuing Co-rec models in English and Math, and is overhauling new student orientation, required now for all students.
- Tanishia Norman, City University, shared they have built community college partnerships and articulation agreements with Highline, Edmonds, and Everett. Collaborations with community colleges are welcome, please reach out with any interest.
- Kirsten Clawson, Olympic College, shared that after the last spring meeting, ICRC lost a WSU representative, Waylon Safranski, who had served for several years and was an asset to the commission. She expressed appreciation and thanks on behalf of ICRC.
- Bill Rambo, Spokane Community College, requested clarification of UW's CADR changes for transfer students. He asked if UW was waiving the language requirement for students with 40+ transferable credits? Does this apply to Running Start?
    - David Sundine clarified that Running Start students are still considered as first-year applicants; the Associate degree does not waive CADR's for Running Start. The UW policy update was intended to align policy with other public BI's.
- Bill asked a follow up question: If a FY RS student waits and does not apply for fall and does not complete any additional college coursework, are they still considered a first-year applicant?
    - David Sundine clarified. Yes, students are only considered a transfer student after completing college coursework following HS graduation. All three UW campuses have adopted the updated CADR policy.
- Bill Rambo has also mentioned that Cathy Shaffer is currently out for surgery this fall but she will be returning and plans to retire in spring 2023.
- Keiko Miyamoto, UW Bothell, shared that the University is in the process of terminology change (but not requirements) for general education to make the language more intuitive. For instance, QSR is now Reasoning, ISS is now Social Science. Updates will be available on the website: https://www.washington.edu/uaa/advising/degree-overview/general-education/general-

education-1-1/. The University has added no new degrees but is opening several new buildings and residential halls on campus. Transfer students can be admitted directly to programs, and this includes Running Start, if pre-requisites are met.

10:00-10:30 – Agency Discussion Q&A
- Independent Colleges of Washington (ICW) – Terri Standish-Kuon
    - https://icwashington.org/
    - Shared video update on member colleges: https://vimeo.com/740470519
    - Slide deck to be shared after today's meeting.
    - ICW is working towards encouraging educational persistence in Washington.
    - Names and contact numbers for ICW members will be shared later.
- Council of Presidents (COP) – Julie Garver
    - https://councilofpresidents.org/
    - The [COP report](#) was emailed to the listserv in advance of today's meeting.
    - The transfer advisor workshop provided conversation around academic, professional, and technical credit, as well as BAS degrees, upside down degrees, and how they are applied to academic degrees. Applications are open, encourage students to apply.
    - Non-transfer updates include a launched a data exchange for HS students, partnering with SBCTC and ICW to increase the culture in WA.
    - Dual-credit workshops – please reach out with any questions.
    - COP welcomes questions.
- Joint Transfer Council (JTC) – Julie Garver
    - https://www.sbctc.edu/colleges-staff/programs-services/transfer/joint-transfer-council
    - Collaboration of ICW, COP, SBCTC committees. JTC is trying to determine how to meet the needs of students post-Covid.
    - The council is discussing revised Computer Science degrees after last winter and will be reviewing pre-Nursing and Biology degrees as well.
    - Julie provided a Summer 2022 retreat overview. Conversations about transfer and creating structure, and role and responsibility of JTC. The spring meeting contained good conversation with students about transfer pathways. Degree policy and transfer experience conversations will be the focus moving forward. JTC will explore the evolution of WA state's leadership in transfer, and how to formalize the relationship with ICRC based on connections and leadership.
- State Board for Community and Technical Colleges (SBCTC): Valery Sundby
    - Update sent out over the listserv.
    - SBCTC programs and initiatives are addressing direct support to students, acknowledging policy and degrees, as well as health insurance and homelessness.
    - Involvement in internship opportunities in Olympia and remote positions. A link is provided on website and is being shared broadly. Val can provide the application directly if there is interest.
    - Regarding the Bachelor of Science in Computer Science (BSCS), BI partners doing great work in CS but not producing graduates. North Seattle kicked off the BSCS offering this fall, and a 7-school consortium will collaborate to review needs and build additional programs.
- David Sundine concluded agency updates by expressing that two-day ICRC meetings offered more time to tackle issues and consider topics in later breakout sessions for deep dive. A question to keep in mind is what are the most pressing issues that we should be working on in spring meeting?

10:30-10:45 – Break

10:45-11:15 – Breakout Room Discussions
- David announced that new nominations for Member-at-Large and the OAR committee came in over the break and will be discussed following the breakout rooms.
- A question from attendees came in to ask how many OAR members are needed.
    - Jeanne explained that she is not sure if they need more than the Member-at-Large but with people coming and going, we should check bi-laws.
    - David added that maybe we can vote people in after break-out session.
- David asked attendees to please select a person to share out following the breakout session.
- Kirsten announced that there will be ten breakout rooms of 4 and 5 individuals each. Rooms will close at 11:05am.

Questions that breakout groups should discuss:
- What are the most pressing concerns or issues on your campus?
- Given that the purview of ICRC is to advise policy-making bodies and to implement policies, what would you like ICRC to discuss and act on in future meetings?
- What are the most pressing concerns for ICRC?

11:15-11:50 – Reports from Breakouts and General Discussion
- Tanishia Norman shared that her group discussed support at the state level with CTC link, changeovers need training videos and more support. Next, they discussed high turnover and lower enrollments, so they recommend funding and connection to the BI's. Community engagement challenges due to limited promotion of the community colleges and transfer events. They discussed consistency of the handbook agreement. Courses are required at CTC but not at BI's. Connecting people who need to be on the listserv.
    - Karl Smith commented that there is not much that ICRC can do about CTC link.
    - David Sundine mentioned that CTC link has also caused some transcript issues for the BI's, so further conversation at ICRC may be beneficial.
- Jordan Pike reported that many institutions are editing transfer pathways and equivalency guides, updating outward facing resources. Next, the group discussed challenges with data sharing agreements and timelines. The also discussed institutional challenges with enrollment numbers and campus hiring.
- Gwendolyn Cash-James – the group discussed successful transfer for students and creating transparent pathways. Requirements at the BI's vary so widely causing confusion and difficulty in creating pathways. Maybe one role ICRC can have, is to keep the conversation going. Engineering pathway complexities were also mentioned.
    - Julie Garver recommended engagement with the WCERTE group.
- Cheryl Crane – group discussion addressed low enrollment but noted the importance of keeping a welcoming atmosphere. Guided pathways work, planning, implementation, and how to connect pathway work at two-year institutions for smooth transition to the BI's. The group discussed turnover and inconsistency and suggested that ICRC can help with clarity to promote cohesion and conversation regarding student expectations in the pathways and experience at the four-year institutions. Another suggestion is that ICRC can lead conversation about technology and tracking student success from the two-year to four-year.
- Tanishia Norman expressed that there is a database for CTC enrollment: https://tableau.sbctc.edu/t/SBCTC/views/AYR-

- Rose Spodobalski-Brower's group discussed enrollment and how students are returning. Like many groups, they also discussed challenges with Peoplesoft and CTC link. How we can share data between transfer institutions – maybe we can start the conversation with ICRC to discuss how we can share transfer data. Central repository for HS data for recruitment purposes. Pathways and some students aren't completing AA due to Math and transferring to institutions that did not require Math requirement. Academic Credit for Prior Learning and 25% limit toward associate and bachelor's degrees. Changing common course distributions.
  - Julie Garver will share the ACPL Guidance resource to the listserv. Institutions should hold a 25% PLA credit maximum toward degrees.
- Ariana Stafford's group had a conversation about two vs. three requirements per distribution area. They discussed a focus on career readiness and keeping broader perspectives in degrees, ethics, and preparation for world we live in. Some CTC's require an EDI course, others do not. Perhaps a recommended ICRC conversation may be about requiring at least one EDI course for the DTA.
- Jeanne Gaffney shared that their group had many of the same conversations about enrollment declines, transition to CTC link, turnover, and implications at own institutions. Conversation included the need for policies and practices that help connect students to institutions. The group also discussed Math readiness, mental health, and food access. ICRC policy focus on articulation agreements but sharing best practices and the wealth of knowledge can provide an avenue for learning from one another. This group suggests that ICRC also revisit the 15 credits of restricted electives in the AA.
  - David Sundine reminded attendees that the ICRC listserv is always a great option for posing questions across the BI's and CTC's.
- Val Sundby's group discussed CTC link challenges and how there is a greater opportunity for transparency with a statewide transfer database. What might this look like and how ICRC could help. The group had a conversation about revision of general education curriculum and streamlining pathways for students. They also discussed balancing academic breadth with reduction of classes. Are there common courses that students need to repeat at institutions?
- David concluded the breakout discussion by expressing that each institution is experiencing many of the same challenges across all of higher education. Things we can talk about at ICRC might include guided pathways and alignment between the two and four-year institutions. These will be informative topics as we prepare for the spring meeting.

11:50-12:00— Wrap Up
- David Sundine has called for Member-at-Large and OAR member appointments. The ICRC bylaws do specify that OAR consists of six members. Once the Member-at-Large is appointed today, the OAR committee will be complete. David Sundine expressed that to complete the executive board membership, we do want to vote on a nomination for Member-at-Large, and Torri Henson, from UPS, has nominated herself.
- Maribel Jimenez had a question regarding whether the OAR nominees can also be nominated for the Member-at-Large position.
  - According to David Sundine, the executive board is particularly seeking BI nominations, and the OAR nominees are CTC members.

- Rose Spodobalski-Brower moved to nominate Tori Henson, and Karl Smith seconded. Approval passed with a vote of the membership and Tori Henson has been welcomed to the executive board.
- Julie Garver has recognized Cathy Shaffer for her many years of service to ICRC along with others that may be retiring soon and have been longtime members of ICRC. We honor these people and their commitments in our work. Thank you to all of ICRC's upcoming retirees – we appreciate your engagement in ICRC!

12:00 – Adjournment by David Sundine

2022-2023 Meeting Dates:
Winter: February 9, 2023 (Zoom)
Spring: April 13-14, 2023, at Columbia Basin College