

A COMMISSION OF
THE
WASHINGTON
COUNCIL

for High School-College Relations, Inc.
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INTERCOLLEGE RELATIONS COMMISSION
A Commission of the Washington Council for High School-College Relations

<https://www.wa-council.org/icrc/>

Fall 2021 Meeting Minutes

Thursday, October 14, 2021

9:00 a.m. – 12:00 p.m.

Remote Via Zoom

9:00-9:45 – ICRC Meeting Begins with Introductions & Opening Session

- Call to Order – Kirsten Clawson (Olympic) called the meeting to order at 9:02am
- Approval of [Spring-2021-Meeting-Minutes](#)–
 - Kirsten Clawson (Olympic) called for discussion. She shared the minutes were updated to reflect the new treasurer (Rose Spokobalski-Brower).
 - Beccie Seaman (Olympic) moved to approve. Cathy Shaffer (Spokane) seconded. Minutes approved by membership.
- Treasurer’s Report – Rose Spodobalski-Brower (CWU).
 - Not much has been spent; zoom meetings have cut down on costs. Current balance is \$7549.96.
- Housekeeping and Membership Roster – Dave Sundine (UW)
 - There are challenges with people signing up for the listserv and receiving messages.
 - The roster needs to be updated. Google sheet was shared in chat so participants could update roster information during the meeting. Once updated, Executive Board will circulate to agencies so they can update from their view as well to be sure finalized fully and posted to website.
 - Debbie Crouch (SPU) inquired how we are verifying that primary members are appointed by the institution’s President or Chief Academic Officer.
 - Waylon Safranski (WSU) shared this process is to catch up on updates from years past. Agencies will send the roster to each institution’s primary academic officers to be sure they have appointed the listed primary members.
 - Shea Hamilton (ICW) has been receiving questions about formal email addresses for agency representatives and inquired re timeline.
 - Kirsten Clawson (Olympic) responded this is an informal process today and after this meeting, the agency representatives will be receiving it fairly quickly. Waylon Safranski (WSU) added that

a formal letter to agency leaders will be used post meeting to send to agency representatives. Julie Garver (COP) added that having the edits shared in meeting is helpful before agencies send out to help academic officers/presidents verify current ICRC representatives.

- Introduction of Members and Guests
- ICRC 50th Year Celebration – Kirsten Clawson (Olympic)
 - Logo developed by Cathy Shaffer and Waylon Safranski to celebrate/commemorate 50 years.
 - Mousepads with the logo are being made and 1 will be sent out to each institution. People can order clothing and other merchandise with the logo as well.
- Past Chair Recognition Debbie Crouch (SPU) – Kirsten Clawson (Olympic)
 - Debbie is retiring at end of calendar year. Thank you for her many years of service with ICRC, for her wisdom, knowledge, kindness, and leadership.
 - Debbie also thanked the group for the relationships formed and kindnesses shown during her tenure. She also shared the great value of ICRC consisting of members with many different roles to provide diverse perspectives to impact students positively.

9:45- 10:08 – ICRC-Related Committee Reports

- Executive Committee Update – Kirsten Clawson (Olympic)
 - Webpage lists board roles and responsibilities (<https://www.wa-council.org/icrc/executive-board/>)
 - The Executive Board has been working on the listserv and membership roster.
 - All meetings this year will stay virtual. Will have time later to solicit feedback on if the group would like to have a winter meeting.
- Washington Council for High School-College Relations (WCHSCR) – Kirsten Clawson (Olympic).
 - <https://www.wa-council.org>
 - Discussed how we can support one another and future directions at colleges and universities. Fall meeting will be next week.
 - Additional members shared that WCHSCR was not able to have fall transfer fair circuit this year. The hope is that institutions will direct students to national fairs.
 - WCHSCR held an August Transfer Advisor workshop that was very helpful. They also conducted fall Counselor Workshops to work with high school counselors. Events were held virtually and were successful in doing so.
- Handbook Committee – Waylon Safranski (WSU).
 - The group has not yet convened this academic year. Major work was done in the last couple of years. Also wish to have an open handbook meeting for all members prior to the formal meeting in the future.
 - Debbie Crouch (SPU) shared that provisos will need to be updated this fall if any BI's have changes/updates. Send updates to Waylon so these can be included in the handbook. For new members, helpful to review handbook, especially umbrella policy and the shells for DTAs and ASTs as well as provisos.
 - New Membership Materials. Waylon Safranski (WSU). ICRC has many materials that would be helpful for new members and to include on the webpage. Waylon will be updating and posting these to the web.
- Articulation and Transfer Council (ATC) – Katie Gulliford (TCC).
 - <https://www.sbctc.edu/colleges-staff/commissions-councils/atc/>
 - First meeting is this afternoon, no new updates at this time.
- Ongoing Articulation Review (OAR) Committee Report – Beccie Seamen (Olympic).
 - <https://www.wa-council.org/icrc/oar-committee/>

- OAR is working with Community Colleges of Spokane and South Puget Sound this fall. Many colleges are slated for spring review (Peninsula, Clark, CBC, etc.).
- All three OAR CTC members are cycling off at the end of this year, so this is an opportunity for new members. We will solicit nominations at the spring meeting and there may be an opportunity for interested people to observe spring OAR meetings to help with learning/understanding. Contact Beccie if you're interested in doing this. OAR is a valuable learning experience and opportunity to advocate for students.
- Committee is reviewing and updating the OAR Questionnaire on an ongoing basis. Emerging issues include Guided Pathways, Statway, degree names under Guided Pathways (concentrations often named as if they are specific degrees).
- OAR developed a best practices document that's available online and helpful for CTCs and BIs under review to go over. They are working on a web form of the questionnaire. Contact info for OAR needs to be updated on the website. The committee also will be updating the BI review calendar.

10:08-10:14 – Break

10:15-11:05 – Agency Reports & Discussion

- State Board for Community and Technical Colleges (SBCTC): Jamilyn Penn
 - <https://www.sbctc.edu>
 - College campuses open and students are receiving services. Thank you to all for your efforts to make this happen. Ongoing conversations on how to manage COVID and reopening.
 - BS Computer Science. First round of CTCs prepping applications to offer Computer Science BS as a pilot. These applications will be submitted to State Board early in November. Schools can submit as independent applicants or part of a consortium. Additional applications will be accepted early next year.
 - Undergraduate research project. NSF grant led by Bellevue College. Focus is on advancing systemic change and equity at WA CTCs by providing greater opportunities for students to engage in STEM research, particularly for historically marginalized students. Goal is also to help engage students in further education/transfer beyond the associate degree. Funding will be used system wide.
 - Anti-Racist Writing Assessment Ecologies. Led by Jen Whetham and funded by College Spark. Project is developing cohort models of faculty members to prepare curriculum for Humanities and Composition. Goal is to consider racial equity in course materials and delivery. Also, working on an Anti-Racist English 101 Curriculum Review funded by the WA legislature looking at anti-racist writing assessments and pedagogy.
 - Guided Pathways Learning Communities:
 - Ethnographies of Work.
 - Co requisites of Math
 - Placement Practices
 - Guided Pathways Ideal Student Fellowship. Have had 3 cohorts to date. Hired students to participate in training while also providing insight on their experiences and the impacts on their learning/educational opportunities.
 - LPN to BSN DTA. Workgroup has been meeting to plan for this degree. The workgroup consists of two year and four-year representatives and agency representatives, including representation from the Nursing Commission. The workgroup has developed drafts of two-year plans that are ready to be shared out.

- Running Start. HS 2864 Summer Running Start Pilot. Data is being collected from the pilot and a report is being submitted in November.
- Running Start and Students of Color. SBCTC has developed a plan to reach out to BIPOC students re: Running Start. Pilot began in mid-June and focuses on middle school as well as high school students, families, and counselors.
- Allied Health & Health Sciences. Efforts include the following: LPN Apprenticeship; Behavioral Health and Workforce Development; Long Term Care Workforce Development; Dental Hygiene and Dental Assistant workforce expansion.
- Mental Health Counseling and Services Pilot. Senate Bill 5194 created and funded a pilot to serve mental health needs at CTCs. Four colleges piloted and expect data will be gathered and reported out in the future.
- Focus on Accessibility. New policy associate Monica Wilson. Accessibility Center webpage includes core practices. Upcoming Webinar regarding how to read VPAT.

- Q and A: Debbie Crouch (SPU) noted they are receiving transcripts identifying Pre-Nursing DTA as an Associate in Science degree, which is incorrect. Also, AA DTA no longer has # displayed on transcripts. A ctcLink error? Anne White (Pierce College) responded that # no longer available in ctcLink. Error in Pre-Nursing DTA might be an error in how schools are coding in ctcLink. Jamilyn Penn added that additional training may be needed to remedy Pre-Nursing DTA notation as well.
- Jamilyn Penn shared she will be leaving SBCTC to join Highline as Interim VPSS 10/15

•Independent Colleges of Washington (ICW) – Shea Hamilton

- <https://icwashington.org>
- Represents private, liberal arts universities in WA
- 33% of students transfer in credits to ICWs
- 28% of ICW students older than 25
- 10,000 students graduate each year
- 9 in 10 students receive grants or scholarships
- Institutions have capacity to enroll more students
- All ICWs are invested in DEI work
 - Heritage University is designated as a Hispanic Serving Institution.
 - St Martins is designated as an Asian American and Native American Pacific Islander Serving Institution
- Shared new academic programs at undergraduate and graduate level (please see slides).
- Highlighted St Martin’s Vet to Tech Certificate. This credential is focused on Computer Science. Info sessions are available each Tuesday.
- ICW’s are investing in campuses to meet student needs with new buildings and centers.
- ICW Strengthening Transfer Pathways in Liberal Arts. Goal is to create clear pathways for students with administrative, academic, and financial supports for students. Supported by planning grant from Teagle and Arthur Vining Davis Foundations. Submitted for an implementation grant and hope to move into that phase by the end of the year.
- Resources for Counselors available on ICW website to help with transfer questions and direct contact info for admissions, transfer, and financial aid advisors.
- Student stories page is available for students.
- Included contact info for transfer counselors at member campuses (please see slides).

•Council of Presidents (COP) – Julie Garver

- <https://councilofpresidents.org>

- Represents WA public institutions and partners with SBCTC and ICW
- Continuing to approach their work through a DEI lens
- Serve diverse student population: 39,219 transfer students; 45% identify as people of color. Includes all transfers, not just students from CTC's
- Winter, spring, and fall 2022 applications available now.
- Campuses planning for in person instruction, services, and activities.
- All have mandatory COVID vaccine requirements and mask policies.
- Students with anxiety re attending Bis, please encourage them to reach out
- Revised WSAC Admission Standards. Effective 8/1/21. Includes information on holistic admissions. Will be updating annually. No significant changes to transfer admissions.
- Institutions participate in all DTAs and ASTs
- Updated transfer sector worksheet
- Participating in Student Mobility WA task force.
- Julie visited many CTCs prior to COVID and she hopes to visit the remaining colleges in 2022.
- New degrees are available at the undergraduate and graduate level (please see slides)
- Public BIs want WA transfer students and have amazing opportunities to grow WA workforce
- "Your student are our students" and BIs are committed to reducing barriers. Example, looking at how to engage students who stopped out in transfer process. CWU early transfer admissions process. UW Seattle increasing the ability for students applying to competitive majors to combine the major application with the university transfer application.
- Future topics: CLEP credits how applied to DTA and transferred to BIs. Perception/concerns regarding "unpacking" the DTA at BIs.

•Joint Transfer Council (JTC) – Julie Garver

- <https://www.sbctc.edu/colleges-staff/programs-services/transfer/join-transfer-council.aspx>
- Summer meeting topics included
 - diversifying the council in terms of racial and ethnic inclusivity and position inclusivity;
 - pandemic recovery around transfer;
 - ongoing engagement with WSAC for relationship going forward;
 - considering a winter meeting;
 - JTC document repository created (google drive).
- Leading reviews of statewide transfer degrees. Working on a cyclical review schedule with goal of targeting two degrees per year. Will evaluate degrees that speak to the same discipline at once.
- This year working on Computer Science DTA/MRP, AST Track 2, and New AST/MRP; and Psychology DTA/MRP new proposal (based on ICW Teagle Grant work and CTC Guided Pathways work)
- Anticipating LPN to BSN and Humanities DTA/MRP and are forming JTC workgroups to review.
- Working on allied health advising tool
- Will have a hybrid meeting on November 15
- Shared resources on JTC webpage

- Q and A: Debbie Crouch (SPU) asked for overview of difference of JTC review vs OAR revise. Julie Garver explained that JTC is responsible for reviewing new statewide transfer degrees and when statewide transfer degrees will be discontinued. Comments are received from all stakeholders re new degrees and recommended changes to existing degrees. Workgroups are formed of faculty from sectors to revise an existing degree or create a new one. These degrees then are disseminated to campuses to integrate into catalogs. OAR is a peer review, collegial, of catalog

and web materials to provide feedback on how degrees and requirements are communicated to students.

11:08-11:35— Break and Small Group Breakouts

11:35-12:00— Small Group Report Out and Open Floor Discussion regarding ICRC Winter Meeting

- Majority of participants shared their small group supported a winter meeting as a virtual 3-hour meeting for this winter.
- David Sundine (UW) shared his group discussed incorporating a winter meeting while meeting virtually for fall and spring since there isn't as much detailed discussion in the virtual meetings. Once ICRC resumes in person, two-day meetings with more in-depth discussion, his small group suggested we do not need a winter meeting.
- Valerie Robertson's (South Puget Sound) group shared a concerned re timing of a winter meeting to be sure attendees can use information to update catalogs. Her group also suggested a smaller meeting for just the Executive Board and new members during winter.
- Julie Garver's (COP) group recommended a permanent winter meeting, shorter via zoom, since the span between fall and spring is very long and many changes occur in the interim. She suggested having a focused meeting to work on a specific topic.
- For the date of a winter meeting, Julie Garver shared there are many standing committees meeting in January, so consider meeting early February.
- Kirsten Clawson (Olympic College) suggesting FEB 10th 9am to noon.
- Lane Schumacher (CBC) recommended cutting down on individual introductions and have them via chat instead to save on time.
- Julie Garver shared that JTC has transitioned to agencies providing PowerPoints in advance and then using time during the meeting for a conversation/ q & a rather than lecture/reporting out.
- Kathleen Duval (Big Bend) suggested making introductions in a short session using break out rooms at the start of the meeting.
- Beccie Seaman (Olympic) recommended opening the session early for informal introductions before the formal session begins.
- Cathy Shaffer (SCC) stated that the point of ICRC is to get to know one another. If in small groups, we would miss out on meeting new members and connecting with colleagues. She shared that even though it takes time, that's part of who we are and helps build collegiality in our state.
- Bill Rambo (SCC) echoed this focus on people, relationships, and personal communication, which is hard to do virtually. In person is important as much as possible.
- Rose Spodobalski-Brower (CWU) shared that it is great to network and that introductions help with further conversations later.
- Kirsten Clawson (Olympic) echoed that the Board chose to have in person introductions for the fall meeting since that's when new people tend to first come but it does take quite a bit of time.
- Jeanne Gaffney (WWU) suggested it may be helpful for BIs and CTCs to provide updates in advance of the meeting, like agencies sharing PowerPoints ahead of time.
- Dan Taylor (Centralia) shared that the ELC sends out a google doc ahead of time with space for every college to share updates prior to the meeting. Doing something similar for ICRC may be helpful and then may trigger institutions to reach out to others working on similar issues.
- Julie Garver (COP) suggested that sharing institution specific information may provide even more robust discussion than agency reports.

- Valerie Robertson (South Puget Sound) would love to see topics from today’s discussion prompts included in winter meeting.
- Comments from the Chat:
 - Megan McConnell (CWU) shared the following suggestions from her small group:
 - prioritize access & equity conversations
 - CLEP/PLA would be a good topic for winter. Specifically, who makes decisions limiting these classes toward gray area? What is the state process on that?
 - Repositories of information was mentioned - we were suggesting a repository of access & equity initiative best practices and outcomes.
 - We also wanted to talk about the continuing merits of the AA-DTA, how program maps from Guided Pathways are fitting within this, and whether, to address the "I've got a DTA but no direction upon arrival at a BI" problem, a REQUIRED exploratory class could be added to the DTA. Rather, honestly, than creating more MRPs that are still general.
 - Kristina Young (Cascadia) shared that her group wanted to add ctcLink, Guided Pathways, and degree names (and nomenclature) to the winter list.
 - Waylon Safranski (WSU) suggested returning to pre-pandemic focus on ACPL, policies, and access/equity.
 - Julie Garver (COP) recommended discussing “unpacking” the DTA.
- Bill Rambo (SCC) asked if there is a statewide agreement regarding IB scores and credit awarded like what is in place for AP scores. He shared that SCC has received transcripts from other schools that have a different course awarded than SCC shows in their catalog. Julie Garver (COP) explained that the state implemented a statute re minimum awarding for AP, IB, and Cambridge. She explained she will send it to Bill and put out the information through the listserv. She clarified it’s only for WA public institutions and doesn’t apply to ICWs or out of state institutions.
- Waylon Safranski (WSU) shared that there are statewide minimum awarding policies but there is not a statewide requirement to articulate identical or equivalent courses.
- Debbie Crouch (SPU) explained she will try to share information on this for ICWs. She added it’s very confusing for students and parents when our policies are different. She encouraged ICWs to try to work to get as close to what state schools do as is possible to assist students while still respecting faculty and institutional needs.

Winter: Thursday, February 10, 2022

Spring: Thursday, April 14, 2022

12:00 – Adjournment