Spring 2024 Summary of Meeting Minutes
April 11th- April 12th, 2024
Cascadia College

Day One - Thursday, April 11th, 2024

Opening Session – 1:00 p.m.
- Call to Order @ 1:04 – Audrey Minton, Chair
- Welcome, Land Acknowledgement, and Cascadia's history provided by Kristina Young, Cascadia College
- Introduction of Members and Guests - All
- Call for Approval of Winter 2024 Minutes – Audrey Minton. Ariana Stafford, Everett CC, moved to approve winter minutes; Kim Castillo, LWIT, seconded; the Commission unanimously voted to approve the minutes.
- Treasurer's Report – Rose Spodobalski—Brower. Current Balance is $6,310.63 and the spring event earned $951.00. Spring meeting invoices are needed to update balance.

ICRC Committee Reports and Discussion
Executive Board Updates – Audrey Minton
- Board stabilization recommended for the upcoming year after vice-chair resignation; Kelsey and Tasaday have been in current roles for less than a year and request to learn more about role in support of ICRC. Audrey and Dave have agreed to stay as Chair and Past Chair, Kelsey will move from Secretary to Vice Chair, Tasaday will move from Member at Large to Secretary and opening will be for Member-at-Large. Julie Garver, Council of Presidents, moved to approve proposal, Mary Robertson, CWU, seconded; Board called for discussion and Commission unanimously voted to approve changes.
- Request for attendees to consider nominating self or others for Treasurer and Member at Large positions (one Public BI, one Private BI recommended, respectively)
- Call for a Technology person. The position is not part of the executive board but can contribute to updating information on the ICRC website. Julie Garver, COP, volunteered.

Ongoing Articulation Review (OAR) Committee (Laura Welch and Laura Knight)
- Completed reviews: Olympic College, Skagit Valley College, Pacific Lutheran University
- Pending Reviews: Shoreline College, Wenatchee Valley College
- Fall 2024: Highline, Pierce, South Seattle, St. Martin's University
- Spring 2025: Centralia, Edmonds, North Seattle, Seattle Pacific University
- Reminder to everyone to ensure they are including provisos on website/catalog
- **Call to Action:** OAR recommends that ICRC add provisos to ICRC website so colleges can link directly to these. Julie Garver, as new tech person indicated she would create and update as needed.

Handbook Committee – Dave Sundine
- The goal is to have handbook revisions finalized by end of Spring 2024. If there is anything that needs a vote, it will be brought to the fall 2025 meeting. Dave will send an email asking institution reps to review individual provisos and update as needed. ICW updates to include UPS and Whitman as new DTA subscribers.
- Transition plan for the ICRC Board to codify what happens if there are unplanned vacancies for the board positions.

- Shout out to Julie Garver for adding RCW's to the handbook and performing significant previous updates.

Agency Updates, Council Reports, and Discussion
State Board for Community and Technical Colleges (SBCTC) – Jamie Traugott, new ICRC rep.
- SBCTC is moving to a new building, will finalize move next week. There is no cost to colleges to finance move or fund lease/rental. Move is part of legislative "right sizing" and providing appropriate space for state entities.
- Presentation regarding funding requests and allotment in 2024 legislative session; refer to presentation for specific policy items/numbers. The state is in a recovery phase with regards to enrollment and seeing increase in enrollment across the board from Winter to Winter
- College Spark Math Placement Grant; Providing transparency about what math course will apply from HS to CTCs. Several CTCs are ready to move forward using grid for placement as well as tracking in ctcLink.

Independent Colleges of Washington (ICW) www.ICWashington.org – Sheila Steiner
- Sheila is relatively new to independent colleges – started 6 weeks ago (Policy and Community Engagement) however has been working at independent colleges previously. Sheila will be regular rep for ICRC moving forward.
- ICW is an advocacy agency representing 9 not for profit institutions in WA serving students in all 39 counties. ICW students identify as students of color (1/2), First Generation (1/5) and over the age of 25 (1/4), visit www.ICWashington.org for transfer stories and refer to slide deck for contact information, DTA participation, student success, and ICW programs.
- Extended commit deadline to June 1
- Concluding two grant activities – Strengthening Transfer Pathways in the Liberal Arts, and leverage existing transfer agreements (signing up for DTA, consider signing up for BIOL and BUS DTA's).

Council of Presidents (COP) – Julie Garver
- Public BI's want Washington students!
- Extended college day decision to June 1. Moving away from "Deadlines" and into "Dates of Consideration"
- Standards for Admission in progress for the last 2 years – trying to make the document easier to use. Put considerations about how we talk about admissions standards and hope to finalize end of summer.
- Transfer updates – prior biennium. Focus on more clear and available pathways for apprenticeships (in early stages). New 4 year dashboard around finances (created based on bill passed in previous biennium). Refer to presentation for specific information on transfer numbers.
- Dual Credit Process review (in progress)

Joint Transfer Council (JTC) – Julie Garver
- Working with data to get more information about transfer
- Revisions to the DTA work group; veering away from conversations about credits and transfer – engage around student experience and faculty engagement (will be exploring this with focus group and community engagement)

Legislative Update – Julie Garver, COP
- Overview of Legislation Process. Big work and bills usually are reviewed/passed or failed in odd number years. Supplemental changes (fixes) are reviewed/passed or failed in even

number years. Focus on opioid intervention and basic needs, Refer to slides for more details on specific bill numbers and focus.

Articulation and Transfer Council (ATC) – Liz Word, Highline
- Refer to slides regarding membership, oversight and meeting schedule. Waiting to set schedule until Instructional Council (IC) schedule is set.
- Common Course Number (CCN) current/new (see slides). Updated titles for several courses.
- Recommendations. ATC voted to recommend approval of the newly revised MRP in computer Science, which, if approved will go into effect 2025-26.
- Website and Artificial Intelligence (Claude.ai) and recommendations. Ability to analyze text and bodies of text; looking at outcomes and syllabi review (coaching AI to support work). Keep a human involved from beginning to end. Data Privacy – FERPA, security and student privacy. Addressing bias, racism and lack of diversity in AI models – use reflexive questioning of responses and ensure human involvement in training.

Admissions and Registration Council (ARC) – Karl Smith, Whatcom
- Overview. Membership is 3 year cycle. Meets April 18th. Zoom and in-person at each meeting.
- Fraudulent applications. Great deal of work to play detective on who is "real" and who is "bot". Occurring across the schools nationally. How do we support financial aid offices in summer and fall with processing?
- ctcLink. In the next round, how do we make it better – streamline processes across the ctc's so the state can support us better/consistently? RFP at the state to look at student CRM that could talk both ways with ctcLink.

Break

Washington Student Achievement Council (WSAC) – Abby Chien
- Looking at how to improve achievement gaps.
- FAFSA. Doing a funding campaign (fafsa/wasfa). Impacting everyone on campus, not just new FAFSA applicants.
- Three projects of interest (refer to slides). Admissions redesign Challenge, Universal Transfer Explorer (UTE), and Regional Challenge Grants.
- Two new dashboards (refer to slides): Strategic Action Plan and Attainment
- Discussion/Questions: ACPL is coming back in discussion for this year (transitions have impacted conversation).

Sector and General Discussion – 3:00 p.m.
- Q&A
- BI Update: Dave Sundine, UW - will be updating policy about reverse transfer. Previously transfer benefit only applied to students who were accepted to UW with the AA degree earned. Moving forward transfer benefit will apply to students who enter or who complete AA degree while at UW.
- Question: Jeanne Gaffney, WWU: does ICRC have an update on transcription of ACPL from winter meeting? **Action Item 2:** ICRC needs to create a problem statement for SBCTC. Discussion ensued regarding ACPL. Executive board will make recommendation to SBTC to request enhancement for ctcLink to update how ACPL is recorded/tracked/information is shared.
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New and Unfinished Business – 4:00 p.m.
- Returning Items
- Membership Roster Edits. Dave – requested everyone to review roster and email him if there are updates that need to be made.
- Call for Proviso Updates. Reminder to send provisos to Dave Sundine. Review of provisos that currently exist. Welcome Whitman to the DTA. Whitman and UPS will be added as soon as they submit updates.
- Announcements: Transfer events
- Question: As part of JTC review of the DTA, are the suggested disciplines part of this review? JTC is reviewing what is considered "humanities" and defining these broad areas of academics. JTC investigating whether the DTA is still functioning the way it needs to. This went to JTC and is this part of the transfer conversation at ICRC.
- Question: How do institutions approve transfer courses and distribution areas? Various responses from colleges: Reach out to other institutions to see how it transfers, then goes to Curriculum (IC), and sent to ICRC listserv for input.
- Question about the STAMP test who is using it or how we use it. STAMP is a language related exam. See students take them in HS to get HS credit (UW), typically first language proficiency. No one in the room is awarding any credit for STAMP tests.
- Question: What kind of electronic archiving record keeping/databases are you all keeping? To store admissions records? Hyland, Quilex, Un-recommendation.
- Question: Are any BI using intermediate algebra for degree requirements? No.

Reminders:
- No-host Dinner – Anderson School at McMenamin's – 6 p.m.
- College Gear Tomorrow

Meeting Adjourned – 5:00 p.m.

Day Two - Friday, April 12th, 2024:
Breakfast – 8:00 - 8:30 a.m.

Opening Meeting – 8:30 a.m. (Call to order at 8:37)
- Call to Order at 8:37 a.m., Audrey Minton
- Housekeeping – Kristina Young
- Nomination and Vote for Treasurer and Member at Large positions

Nomination and Vote for Treasurer: Jeanne Gaffney nominated by Kelsey Myers, Dave Sundine moved to approve nomination, and Julie Garver and Rose Spodobalski-Brower seconded. Commission unanimously approved Jeanne Gaffney for ICRC Treasurer for 2024-25. Rose will be stepping off the ICRC board as treasurer and will be transferring details and information to Jeanne. Conversation regarding bank account transfers and access will occur after the spring meeting.

Nomination and Vote for Member at Large: No Nominations received. Attendees are encouraged to consider and check with institutions about interest and nominations.

Dates and Sites for Fall 2024 and Spring 2025 ICRC Meetings – Executive Board
- Future ICRC Meeting Dates and Locations – Executive Board
  - Fall 2024 – In-person; **October 10-11** at UW-Tacoma
  - Winter 2025 – Proposed: **February 6** on Zoom
  - Spring 2025 – Proposed: **April 10-11**, in-person. Host nominations from Central/Eastern WA region suggested.

- • Fall 2025 – In-person; call for host nominations
- ● Reminder: Dues for 2024-25

Response to Action Item 2:
- ● Problem statement regarding ACPL drafted for Commission review at the meeting. This would be an enhancement request – could take years – also needs to be a global agreement. CTC's have a code for ACPL (there is a way that already exists to do this). There is an old procedure out there…do not enter the note, just enter the code. However, it doesn't identify what "kind" of ACPL – could be military, ap, etc. Concern is how ACPL shows up on the transcript. Test credits show up as test credit with "note" of 5 credits of XXX.
    - • Executive board will make official recommendation to SBTC to request enhancement for ctcLink to update how ACPL is recorded/tracked/information is shared.
    - • Jamie will take this back to Val and ctcLink representatives to discuss and come back with possibilities. May take time.

Universal Transfer Explorer Pilot Presentation – 9:12 a.m.
- ● Alex Tadio, David Berner, and Abby Chien
- ● Abby Chien, WSAC – connector to work about the Universal Transfer Explorer
- ● David (Shoreline) and Alex (WSU Everett) currently using/developing/exploring Ithaka S+R
- ● Opportunity for students to better understand transferability of coursework. Demystifying transfer. Experiences from Shoreline and WSU Everett – connect with Dave and Alex for their share out and experience. Ithaka S+R: Want to make this a national resource – going live with this in many states; making this a neutral resource. Want students to be able to look at opportunities across all institutions not individually, or one by one. Putting transfer information in the hands of the students, being developed in mobile first view, and no login information needed. The grant is funded through 2025. Let Abby know if you have interest in participating.

Q&A:
- ● How nimble is the transfer tool? WSU is feeding the data that is selected and then it is set in the system (dextera). Not super tech heavy.
- ● City U - using PeopleSoft and degree works – how is the direct equivalency review? Who is updating? The software is only going to reflect the decisions that have been made at your specific information.

Professional Development – 10:20 a.m.
- ● Guest Presenter: Dr. April Grommo from CSU – Transfer Success Pathway & Transfer Planner (See Bio, slide decks)
- ● CSU – 23 universities – 460,000 students. Over 100 community colleges in different districts.
- ● Assist.org – data source that is used for public colleges and universities in California. Challenging for students who have attended multiple CC to get information.
- ● Three transfer pathways:
    - • Upper division transfer (60 or more units)
    - • Lower division transfer (59 or fewer units)
- ● Associate degree for transfer (there is also an associate degree – students don't know the difference between the two). There are 40 ADT pathways – reviewed every 5 years. State pays for first 2 years of Community College.
- ● Transfer Success Pathway Program. Eligibility: first time freshman entering a community college, not CSU eligible, not able to attend due to financial or personal reasons. Agreement

with one CSU campus required. Dual enrollment students are eligible. Goal is one source for advising students, Integrates with CSU Admissions application. Refer to slides for TSP Requirements and Functionality.
- Test scores are universally guided with how it will apply to transfer, prerequisite fulfillment, credits. Revolving transfer tips and next steps for students. Students have started plotting out their coursework for the remainder of their degree. Students receive badges as they move forward in transfer progression.
- Presentation Q&A.

Wrap-Up - 11:30 a.m.
Final Q&A with our Colleagues
- Question: Do Public/Private baccalaureate award credit for anything above college level for intermediate algebra course? No, if the content is considered pre-college, it will be viewed as pre-college for credits.
- Thought: it is a lot for students to navigate systems, even if we give them information and help them navigate
- Thought: students, and ESL students, need to be able to navigate not just the resources but also the content and how it is provided
- Thought: Aligning what we do with the state board and how the state board works with colleges to get information to/from students. Need to get advisors and faculty in the room to talk about what makes transfer complex and simple.
- Thought/Observation: Considering economy of scale on what we can/can not do at scale in Washington. We have systems within systems (ie WSU/UW having main campus and branch campuses – and there are different requirements for main and branch within the same institution.
- Thought/Observation: Technology is coming. There will be a force that moves us to be more integrated. We are integrated and brought together by SBCTC, however are not on full system across the universities.
- Question: What is being done to stabilize Executive Board Structure when there are unexpected vacancies? Thoughts/Observations:
  - Maybe there needs to be less focused meeting work and more engaged in other work on transfer from the Executive Board.
  - All of us are part of ICRC and this is all of our work.

Meeting Adjourned by Audrey Minton @ 11:25 a.m.